

Oconee River Greenway Authority
MINUTES
07 June 2011

Members Present: Peter Boylan, Chairman; Richard Bentley, Bo Edwards, Bubba Williams, Eric Mosley, and Marion Nelson

Others Present: Heather Langston – ORGA Executive Director
Jeff Gray - GMC
Mark Patrick – City Engineer
Vonda Everett – GDOT
Kraig Collins – GDOT
Jerry Brinson – Moreland Altobelli Associates, Inc.
Rusty Kidd – Georgia State Representative
Colin Moore – ORGF
Shannon New-Diaz -- ORGF

Not Present: Dennis Holder

Location: President's Conference Room in the Old Capital Building.

- I. **Call to Order** – At approximately 1:35 PM, Chairman Boylan welcomed those who were present and invited everyone to introduce themselves.
- II. **Approval of 30 November 2010 Minutes** – After a review of the 30 November 2010 Minutes, Mr. Bentley made a motion, that was seconded by Mr. Williams, to approve the November Minutes. It was unanimously approved. The April minutes were reviewed and a clarification requested by Mr. Nelson.
- III. **Treasurer's Report** – Dr. Langston reported a net income balance of \$100,871.83 and a total liabilities & equity balance of \$1,655,686.98. She noted that this sum did not reflect the donation of the GA Power property. Mr. Bentley made a motion that was seconded by Mr. Edwards to approve the treasurer's report. It was unanimously approved.
- IV. **Old Business:**
 - A. **Phase II Status** – Dr. Langston reported that the Phase II ROW status has been approved by FHWA. The construction bid documents await GDOT's approval. ORGA will advertise to let bids after June 24 with construction possibly beginning in September. Chairman Boylan confirmed appointees to Bid Review Committee: Mr. Gray, Dr. Langston, Mr. Edwards and Mr. Patrick to serve on a Bid Review Committee. Construction of Phase 2 is expected to begin in September. Chairman Boylan requested that ORGA reviews the current construction plans at the next meeting and that Dr. Langston invites Jim Hardin to the meeting.
 - B. **Greene Street Extension Status** – Mr. Patrick brought construction plans for Greene Street. GDOT still needs to approve final changes and certify the environmental

documents. The city is expecting to let bids for construction in the next couple of months. Chairman Boylan expressed concern regarding the two projects being designed separately. Mr. Patrick reported that Moreland Altobelli worked with Walden Ashworth and Associates to design the Greene Street extension. Discussion ensued regarding the future bicycle/pedestrian entrance on Hancock Street. Mr. Gray and Mr. Patrick are going to investigate the feasibility of widening Greene Street. Ms. New-Diaz is going to look into potential grant funding to make the greenway ADA accessible from downtown Milledgeville.

C. Purcell Property – Mr. Edwards reported that he had contacted the Oconee River Land Trust and there were no funds available to purchase the Purcell property. His recommendation was not to pursue acquisition of that property.

D. Berry Property – Dr. Langston reported that the DNR Board approved our request to donate the Berry Property track to ORGA for a game reserve and public use. Mr. Mosley made a motion to adopt a resolution accepting the donation from DNR. Motion was seconded by Mr. Nelson. It was unanimously approved.

E. – Selma Irwin – Discussion of the pros and cons of requesting the transfer of the Selma Irwin property from Georgia Forestry Commission ensued. Mr. Mosley reported that he discussed the idea with Greg Strenkowski and Mr. Strenkowski agreed that this was a good time to put forth such a proposal. Mr. Boylan and Mr. Nelson expressed concerns regarding the maintenance and management of the property. Mr. Mosley stated that the hardwood forest and pond require no maintenance and that GFC has spent no money on that property during his tenure. Ms. Everett reminded ORGA of the prudence in acquiring property before acquiring federal funds to develop the property. Mr. Edwards agreed to contact the state hospital, the Bicycling Club of Milledgeville, GEO and the Department of Corrections to work out maintenance agreements. He will report at the next meeting.

F. – FY2012 Budget – Dr. Langston proposed the following budget for FY2012:

ORGA OPERATING BUDGET FY2011				ACTUALS		PROPOSED FY2012 BUDGET	
EXPENSE	AMOUNT	AMOUNT (as of March 2011)		AMOUNT (as of March 2011)			
Salary for Executive Director	\$47,472.00	\$35,604.00		\$36,504.00		\$49,152.00	
Accounting fees	\$1,680.00	\$1,260.00		\$1,260.00		\$0.00	
Insurance and Taxes	\$4,500.00	\$3,375.00		\$3,700.28		\$4,500.00	
Retirement	\$5,200.00	\$3,900.00		\$3,800.07		\$5,200.00	
Education and Training	\$1,000.00	\$750.00		\$0.00		\$500.00	

Subscriptions/Membership dues	\$720.00	\$540.00	\$525.00	\$720.00
Office Supplies	\$500.00	\$375.00	\$222.59	\$500.00
Permits	\$500.00	\$375.00	\$0.00	\$500.00
Postage and delivery	\$300.00	\$225.00	\$102.87	\$300.00
Travel	\$1,000.00	\$750.00	\$0.00	\$1,000.00
Marketing	\$1,000.00	\$750.00	\$956.96	\$1,000.00
Legal	\$300.00	\$225.00	\$0.00	\$300.00
Utilities and Port-o-potties	\$5,300.00	\$3,975.00	\$3,880.60	\$5,300.00
Grounds and Landscaping	\$0.00	\$0.00	\$1,600.00	\$12,000.00
Maintenance and Repairs	\$5,000.00	\$3,750.00	\$3,903.86	\$5,000.00
Equipment	\$1,000.00	\$750.00	\$399.99	\$1,000.00
Other	\$2,000.00	\$1,500.00	\$0.00	\$1,000.00
TOTAL EXPENSE		\$58,104.00	\$56,856.22	\$87,972.00
INCOME				
Baldwin County	\$40,456.00	\$30,341.97	\$30,341.97	\$43,146.00
City Appropriations	\$40,456.00	\$27,306.00	\$27,306.00	\$43,146.00
Donations			\$552.00	
TOTAL INCOME		\$57,647.97	\$58,199.97	\$86,292.00

Chairman Boylan requested approval of the budget. Mr. Williams motioned to approve the budget and Mr. Bentley seconded the motion. Chairman Boylan asked for discussion. Mr. Mosley was concerned that since neither the state nor county employees received a pay increase therefore, it may not be acceptable to give Dr. Langston a 4 % pay increase. The Board voted 5 to 1 to approve the budget as submitted. Chairman Boylan will amend the Executive Director’s job description to reflect additional responsibilities.

Dr. Langston submitted a proposal from Outdoor Creations for maintaining the lawn.

V. New Business

A. Transportation Enhancement Grant – Ms. Everett reported that Dr. Langston will be required to attend a “kick-off” meeting with Moreland Altobelli and GDOT. An MOU will then be drafted followed by an A133 audit. Once all of that is complete, GDOT will give ORGA the Notice to Proceed for Phase 3 of the Greenway. The project is expected to take 2 years to complete.

B. Master Plan – Tabled until next meeting.

C. ORGF – Ms. New-Diaz reported on the Second Saturday Concert Series that begins this Saturday at 5 PM at the Greenway. The ORGF has placed a message board at the greenway. Ms. New-Diaz is continuing to work with the Baldwin High school Class of 1969 for the installment of flag and flag pole at the greenway. Mr. Moore reported that discussions have begun on the possibility of hosting a swap meet at the greenway on Saturday mornings. Chairman Boylan requested that ORGF explore Farmers’ Market opportunities at the greenway

G. Schedule next meeting – TBA

VI. Adjournment – The meeting adjourned at 3:30 P.M.

Respectfully Submitted,

Heather Langston, Executive Director